



**NEW MEXICO BOARD OF  
VETERINARY MEDICINE**

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www.NMBVM.org

- ❖ **A Brief Overview**
- ❖ **Foreign Graduates**  
*For graduates of non-AVMA accredited veterinary schools.*
- ❖ **Regular Licensure Process**  
*for newly graduated veterinarians and veterinarians who do not qualify for licensure by endorsement.*
- ❖ **Licensure by Endorsement**  
*for veterinarians who have been licensed, practicing veterinarians for the five (5) years immediately preceding application and who have acquired at least 6000 hours of clinical practice experience in that time.*
- ❖ **60-Day Temporary Permit**  
*for veterinarians needing to practice veterinary medicine in New Mexico for a short period of time.*
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*Policy is subject to change without prior notice.*

REVISION 01/22/2014

# The Licensing Process

AN OVERVIEW OF THE APPLICATION AND EXAMINATION PROCESS TO  
BECOME A LICENSED VETERINARIAN IN THE STATE OF NEW MEXICO

## A Brief Overview

**T**hank you for your interest in practicing veterinary medicine in the Land of Enchantment. We hope you will find this booklet useful and informative.

There are three application methods for becoming a licensed veterinarian in New Mexico: **1) Regular Licensure Process, 2) Licensure by Endorsement, and 3) 60-Day Temporary Permit.** Please read the entire section for each application method before you decide which one is right for you.

Foreign graduates, those who have graduated from a non-AVMA-accredited school, must complete the Education Commission for Foreign Veterinary Graduates (**ECFVG**) program and submit proof of completion before applying for licensure in addition to other documentation as prescribed by regulation. The Program for the Assessment of Veterinary Education Equivalence (**PAVE**) is not accepted.

The New Mexico Veterinary State Examination (NMVSE) is administered Monday thru Thursday at a fee of \$500. Please call the Executive Director or refer to the website for the latest dates, times and locations.

The NMSVE is administered at a reduced fee annually in May for an examination fee of \$300 (*see Note below.*)

To qualify to take the NMVSE on the regularly scheduled examination date, you must provide the following documentation no later than 14 calendar days prior to the date of examination:

- Current completed, signed, dated, and notarized application with desired examination date
- Passport-type photo (*head and shoulders*)
- Notarized photocopy of your diploma (or letter from the dean for 4<sup>th</sup> year students)
- Application/examination fee (cash is not accepted; personal check, cashier's check or money order payable to *New Mexico Board of Veterinary Medicine*). **This fee cannot be refunded once your application has been accepted.** Additionally, the application/examination fee or a portion thereof cannot be applied toward your prorated *first partial year* licensure fee. (*See First Partial Year under Other Considerations.*) **DO NOT INCLUDE THE LICENSE FEE; A PRORATED AMOUNT TO APPLICANT'S BIRTH MONTH WILL BE PROVIDED WHEN THE LICENSURE PROCESS HAS BEEN COMPLETED.**

**NOTE:** *An applicant needing licensure as soon as possible may request a special examination date for a fee of \$500. This option is provided for those applicants who want to take the NMVSE before the next reduced-fee scheduled examination date in May.*

## Foreign Graduates

Documentation submitted by foreign graduates must be reviewed and verified on a case-by-case basis. The Board understands that not all foreign graduate credentials will fall within the normal standard for qualifying applicants to become licensed in New Mexico. To apply for licensure in the state, the ECFVG certificate indicating you have graduated the program must accompany the application. **If the veterinary school is accredited by the AVMA, the ECFVG certificate is not required.**

If submitting original documentation that is in another language, documentation must accompany a certified/notarized English translation of the documents stating that the accompanying translations are exact language translations.

The diploma and final official transcripts are the primary means by which a candidate is deemed fit to apply for licensure to practice veterinary medicine in New Mexico. In cases where such documentation does not conform to the normal appearance, description, or content of a standard diploma or transcript, the applicant must obtain a letter from the AVMA/ECFVG program stating that the accompanying documentation is in fact equivalent to a standard diploma and transcript commonly held in the United States.

## Regular Licensure Process

If applicant has received the degree of Doctor of Veterinary Medicine (DVM) or its equivalent in the last five years, and is a veterinarian who has less than 6000 hours of clinical practice experience in this same period of time, applicant qualifies for licensure by *Regular Licensure Process*. To become licensed, the following is required:

1. Pass the NMVSE with a score of 75% or higher. The examination may be taken in the Board office or at a Board designated testing site. Testing via computer, Internet, or mail is not supported.
  - a) The examination covers jurisprudence pertaining to the practice of veterinary medicine in this state (*See Examination Materials*). Examinees are allotted two hours to complete the examination.
  - b) To take the NMVSE, applicant must be a graduate veterinarian or senior student of a veterinary school accredited by the American Veterinary Medical Association (AVMA) and qualifying under Board rules.
2. Submit all of the following documentation (as described in part 2 of Board rules).
  - a) current completed, signed, dated, and notarized application;
  - b) notarized photocopy of your diploma from an AVMA-accredited veterinary school or for 4<sup>th</sup> year students, a letter from the dean stating that you are in good academic standing and expected graduation date;

- c) final official transcripts sent directly from the school of veterinary medicine to the Board office;
- d) national examination scores i.e., North American Veterinary Licensing Examination (NAVLE)<sup>2</sup>;
- e) verifications of licensure from all states or jurisdictions in which applicant has been licensed or is currently licensed, whether licensure has long since expired or applicant did not practice there;
- f) one personal and one professional recommendation (on Board provided forms).

**NOTE: Notarized application, fee and diploma are required to schedule an examination. Remaining documentation must be submitted within one year after passing the NMVSE. A license will not be issued prior to receiving all documentation to complete file, and first partial year payment.**

Identification bearing a picture is required to sit the NMVSE.

**Examination Scoring and Reporting** – Within two weeks after examination, results will be sent to applicant by mail; examination results will not be discussed over the phone. If an applicant fails the examination, applicant will have 20 days from receipt of notification to review the examination and answer sheet in the Board office. Examinations may be retaken (for an additional application/examination fee of \$500 for a regularly scheduled examination, or \$500 for endorsement or special examination) no sooner than 30 days after review by applicant.

**Post Examination and Completion of the Licensure Process** – A license number will be issued upon successful passing of the examination, submittal of all required documentation and the prorated first partial year fee. It is applicant's responsibility to ensure that the Board receives all required documents within twelve (12) months after passing the NMVSE. It is unlawful to practice veterinary medicine in the state of New Mexico without a license issued by the New Mexico Board of Veterinary Medicine.

**Controlled Substances Registration** – To prescribe or dispense drugs in New Mexico, a Practitioners Controlled Substance Registration number as well as a DEA license must be obtained. Prior to applying for this number, an active state veterinary license is required. The form can be obtained from the NM Board of Pharmacy (NMBOP). If you have questions regarding this requirement, call NMBOP at 800-565-9102.

**NOTE: Regular Licensure applicants must have their national examination scores transferred from AAVSB to the NMBVM.**

## Licensure by Endorsement

An applicant may qualify for *Licensure by Endorsement* if:

- 1) applicant has been a licensed, practicing veterinarian for five (5) years immediately preceding application; and
- 2) applicant has acquired at least 6000 hours of clinical practice experience in that time, in another state or recognized jurisdiction.

The fee for *Licensure by Endorsement* is \$500. An examination on jurisprudence pertaining to the practice of veterinary medicine is also required; however, national examination (NBE/CCT or NAVLE) scores are not.

Examinations will be scheduled no sooner than fourteen (14) calendar days after receiving your application and fee; this provides the necessary time to review and validate application information. **All other application/examination requirements and documentation are the same as Regular Licensure Process.**

There will be no reduction in application/examination fee if an applicant opts to take the NMVSE on the Board's annual reduced fee examination date in May.

## 60-Day Temporary Permit

If an applicant needs to practice veterinary medicine for a short time in New Mexico, applicant may apply for a *60-Day Temporary Permit*. See Board rule 16.25.2.14

No examination is required; the application fee is \$250. See matrix on page four for documentation required.

An applicant may want to seriously consider the benefits and constraints of applying for a *60-Day Temporary Permit*. Sixty days is a very short period of time in which to practice. A temporary permit may not be renewed within a 12-month period from issuance without approval from the Board. Should an applicant realize that there is a need to work in New Mexico for an indefinite period of time; applicant will have to undergo the entire application process again and pay a new application fee. No portion of the *60-Day Temporary Permit* fee can be applied to subsequent application for full veterinary licensure. A 60-Day Temporary Permit may not be used while an applicant awaits Regular or Endorsement licensure.

## Application/Examination Materials

In addition to passing the NMVSE, Table A lists required documentation required for licensure. It is applicant's responsibility to obtain these materials. The latest version of Adobe® Acrobat® Reader is required to download the materials.

**Table A. Application/Examination Materials**

Forms	Study Materials
<input type="checkbox"/> Application for Licensure - Veterinarian	<input type="checkbox"/> All statutes and rules contained in the NMVSE are available to view or download at the Board's website: <a href="http://www.NMBVM.org">www.NMBVM.org</a> .
<input type="checkbox"/> Notarized copy of diploma or letter of good standing from dean	
<input type="checkbox"/> Head and shoulders 2" x 2" color photograph	

## Final Considerations

**Stay in Touch** – It is the applicant's responsibility to inform the Board office of any changes of address or contact information.

**Application/Examination Process Duration** – Do not submit documentation prior to submitting the completed application and fee.

The period of time from initial application to licensure varies in length and depends on the amount of time it takes for the contacts, agencies, and institutions to send the required documentation.

**First Partial-Year Fees** – Prior to issuing a license, the prorated, first partial year licensure fee, which is based on month of licensure to birth month of licensee, must be paid. The Executive Director will provide the exact proration amount.

**Pocket Cards and Licenses** – Pocket cards and licenses are processed and mailed the day of licensure. Licenses must be publicly displayed at all places of employment in New Mexico along with the license certificate signed by the full Board. Additional copies will be provided at no charge at licensee's request. License certificates signed by the Board will be mailed within 90 days; however, temporary license certificate issued at licensure is valid until signed license certificate is received by licensee.

**Annual Renewal** – To continue working in the state, the license must be renewed annually on or before the last day of licensee's birth month. It is licensee's responsibility to renew on time; failure to do so will result in late penalties. **There is no grace period.**

**NAVLE Sponsorship** – The Board provides sponsorship for the NAVLE for a fee of \$65. Applicant must complete and submit to the Board, the *Application for NAVLE Sponsorship* form along with the sponsorship fee.

**Board Website** – Access everything you need at [www.NMBVM.org](http://www.NMBVM.org) to become a licensed veterinarian in New Mexico including all study materials for the NMSVE.

**If you have questions, do not hesitate to contact the Executive Director.**

**Table B. Requirements.**

Documentation		Regular Licensure Process	Licensure by Endorsement	60-Day Temporary Permit <sup>6</sup>
<b>*Application for Licensure - Veterinarian<sup>1</sup></b> <i>(must be notarized)</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Foreign Graduates: ECFVG credential</b> <i>(Graduates of non-AVMA-accredited veterinary schools must have completed the ECFVG program. More information can be found at <a href="http://www.avma.org">www.avma.org</a>.) PAVE is not accepted.</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a
<b>Certification of Experience</b> <i>(must be notarized)</i> <i>(Five years and 6000 hours of clinical practice experience currently or immediately preceding application.)</i>		not applicable	<input type="checkbox"/>	not applicable
<b>National Examination Scores</b> <i>(requested by applicant, sent from AAVSB to Board)</i>		<input type="checkbox"/>	not applicable	not applicable
<b>New Mexico State Veterinary Examination</b>	<i>(state laws and Board rules)</i>	<input type="checkbox"/>	<input type="checkbox"/>	not applicable
<b>*Diploma</b> <i>(notarized copy)</i> or letter from dean <sup>1</sup>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Final, Official Transcript</b> <i>(sent from veterinary school to Board)</i>		<input type="checkbox"/>	<input type="checkbox"/>	not applicable
<b>Verification of Licensure<sup>2</sup></b> <i>(If applicant currently licensed or licensed in the past in another jurisdiction(s). (Request by applicant to veterinary medical board in other jurisdiction(s) sent directly to New Mexico Board by jurisdiction(s).)</i>		<input type="checkbox"/> (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Recommendations</b> <i>(must be notarized)</i>	<b>Personal</b> <i>(by non-veterinarian)</i>	<input type="checkbox"/>	<input type="checkbox"/>	not applicable
	<b>Professional</b> <i>(by veterinarian)</i>	<input type="checkbox"/>	<input type="checkbox"/>	not applicable
<b>Fees</b> <b>Check, money order or cashier's check only</b> <i>(Do not submit any other fees with application)</i>	<b>*Examinations</b>	<input type="checkbox"/> \$300 for Board-set examination date <sup>3</sup> or <input type="checkbox"/> \$500 for non-Board-set examination date <sup>4</sup>	<input type="checkbox"/> \$500 <sup>5</sup>	<input type="checkbox"/> \$250 <sup>6</sup> <i>(permit fee)</i>

<sup>1</sup>If you have not graduated or received your diploma, a letter from the dean of your school stating that you are a 4th-year student in good academic standing, graduation in the spring or summer semester is required. **For licensure, a notarized copy of your diploma is required in addition to the letter from the dean.**

<sup>2</sup>**60-Day Temporary Permits Only** – only a verification of licensure from the jurisdiction where the applicant is currently licensed is required.

<sup>3</sup>**Board-set examination date** – administered in May. Date changes annually; check Board web site for current date.

<sup>4</sup>**Non-Board-set examination date** – Examination administered in the Board office at a date and time chosen by the applicant. Contact Executive Director to schedule.

<sup>5</sup>The examination fee for licensure by endorsement is the same whether the examination is taken on a Board-set examination date or in the Board office. Contact the Executive Director to schedule the examination.

<sup>6</sup>**60-Day Temporary Permits** are limited to one per calendar year, and no more than two per individual, in accordance with 61-14-10 of the Veterinary Practice Act. Section 61-14-10 of the Veterinary Practice Act and 16.25.2.14 of the Board rules are not consistent with one another. In cases where the Practice Act and the Board rules contradict one another, the Practice Act shall be the authority.

\*These documents allow applicant to sit for the state veterinary examination only; all documents required for licensure must be received by Board prior to issuance of license.



State of New Mexico

# Board of Veterinary Medicine



**MICHELLE LUJÁN GRISHAM**  
Governor

Rebecca J. Washburn, DVM  
Chair

Frances R. Sowers  
Executive Director and CFO



## APPLICATION FOR LICENSURE - VETERINARIAN

PLEASE TYPE OR PRINT LEGIBLY.

*Download and read the entire contents of the document "The Process" which includes the table of Licensure Requirements before you complete and submit this application.*

Please read the entire form carefully and fill in as appropriate; incomplete applications will be returned. This application, all supporting documentation and materials submitted herewith become the property of the State of New Mexico and will not be returned. Applicable fee must accompany application. Payment is accepted via personal check, money order or cashier's check payable to **BOARD OF VETERINARY MEDICINE**. Fee will not be refunded, for any reason, once the application process has begun.

Method:  Regular Licensure Process  Licensure by Endorsement  60-Day Temporary Permit

*Minimum five (5) years and 6000 hours of clinical practice experience immediately preceding application to qualify for Licensure by Endorsement.*

### PERSONAL INFORMATION:

FULL NAME (Last, First, Middle)	
TYPE (PLEASE SPECIFY)	
<input type="checkbox"/> DVM <input type="checkbox"/> VMD <input type="checkbox"/> Other:	
DOB	EMAIL ADDRESS

**Attach 2" x 2" color head and shoulders photograph. Do not tape, glue or staple.**

### CURRENT MAILING ADDRESS INFORMATION:\*\*

BUSINESS ADDRESS NAME (IF PART OF MAILING ADDRESS ONLY)		
STREET OR POST OFFICE BOX		
CITY	STATE	ZIP/POSTAL CODE
PHONE	EMAIL ADDRESS	
COUNTRY		
DATE ADDRESS EXPIRES?		

### FUTURE MAILING ADDRESS:\*\* Same as above

BUSINESS ADDRESS NAME (IF PART OF MAILING ADDRESS ONLY)		
STREET OR POST OFFICE BOX		
CITY	STATE	ZIP/POSTAL CODE
COUNTRY		
EFFECTIVE DATE OF ADDRESS?		

### OFFICE USE ONLY

Date of Application Fee	
Doc. No.	
Amount	
License No.	
Date of Issue	
Initials	
Date of License Fee	
Doc No.	
Amount	

*\*\*Please notify NMBVM immediately, in writing, of any changes to your address information. Change of address form available at web site.*

**New Mexico Board of Veterinary Medicine**  
7301 Jefferson Street, N.E., Suite H  
Albuquerque, New Mexico 87109-4363

Regular Licensure Process or Licensure by Endorsement applicants, complete sections 1 and 2 only. 60-Day Temporary Permit applicants, complete sections 2 and 3 only.

**SECTION 1. Regular Licensure Process or Licensure by Endorsement.**

<p>1. Have you successfully passed a national exam for veterinarians? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                  If yes, which one? <span style="float: right;"><input type="checkbox"/> NBE/CCT <input type="checkbox"/> NAVLE</span>                  When did you take it? _____                  If no, when do you plan to take the North American Veterinary Licensing Examination (NAVLE)? _____                  In which state? _____</p>	
<p>2. Have you already applied for sponsorship through another state to take the NAVLE? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                  If no, are you requesting NM sponsorship? (<i>Fill out NAVLE sponsorship form!</i>) <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a</span></p>	
<p>3. When do you intend to take the New Mexico state examination for veterinarians?  <input type="checkbox"/> I will contact NMBVM with requested date. <input type="checkbox"/> My requested date is: _____</p> <p><b>Examinations at the \$500 rate are given in the Board office on a date of your choosing, Monday thru Thursday, 9:00 a.m. Please notify the Board's Executive Director at least twenty-four (24) hours prior to scheduling the desired date for the examination. Check Board website for annual Board-set, reduced examination fee (\$300) date.</b></p>	

**SECTION 2. Regular Licensure Process, Licensure by Endorsement, or 60-Day Temporary Permit.**

<p>1. Are you using, or have you ever used, any name other than the name which appears on your diploma or transcript? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                  If yes, what other name, and when? _____</p>																
<p>2. Have you ever been licensed in New Mexico? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                  If yes, under which license number? _____</p>																
<p>2a. In what other states, territories, or districts are you, or have you ever been, licensed to practice veterinary medicine?                  a) _____ b) _____ c) _____ d) _____ e) _____</p>																
<p>3. Please list the names and locations of all colleges and universities you have attended, at both the undergraduate and post-graduate levels:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>School</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Location</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Years Attended</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Graduation Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Degree</u></th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> </tr> </tbody> </table> <p>Are you a graduate of a non-AVMA-accredited veterinary school or university? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  <b>If yes, you must complete step 2 of the ECFVG program before applying.</b></p>		<u>School</u>	<u>Location</u>	<u>Years Attended</u>	<u>Graduation Date</u>	<u>Degree</u>										
<u>School</u>	<u>Location</u>	<u>Years Attended</u>	<u>Graduation Date</u>	<u>Degree</u>												
<p>4. Have you ever been officially reprimanded, formally disciplined; had your license to practice veterinary medicine suspended or revoked; or been refused an examination for a license to practice veterinary medicine? <i>If yes, please explain on a separate sheet of paper.</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>5. Have you ever voluntarily surrendered your license to practice veterinary medicine? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>6. Is an investigation or disciplinary action pending related to a complaint made against you in any other state, territory or district? <i>If yes, please explain on a separate sheet of paper.</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>7. Have you ever failed a licensing examination? <i>If yes, please explain on a separate sheet of paper.</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>8. Have you ever been convicted of a felony? <i>If yes, please explain on a separate sheet of paper.</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>9. Have you ever been convicted, entered a plea of guilty or entered a plea of <i>no contest</i> in a case involving alleged animal abuse? <i>If yes, please explain on a separate sheet of paper.</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>																
<p>10. Have you ever had a U.S. Drug Enforcement Agency (DEA) license, state controlled substances registration or federal accreditation (obtained through USDA/APHIS) restricted or revoked, or have you voluntarily surrendered</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No															

one or more of these licenses or accreditations? *If yes, please explain on a separate sheet of paper.*

**SECTION 3. 60-Day Temporary Permit. (\$250 permit fee.)**

1. What veterinary school did you attend? \_\_\_\_\_  
Years attended? \_\_\_\_\_  
Graduation date? \_\_\_\_\_

2. I am applying for a 60-Day Temporary Permit to practice veterinary medicine in New Mexico for the following reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Have you ever had a 60-Day Temporary Permit to practice veterinary medicine in the state of New Mexico?  Yes  No

By affixing my signature to this document, I am affirming that I agree with the facts that follow and I grant the New Mexico Board of Veterinary Medicine permission to proceed in the following manner:

- ❖ I give permission to NMBVM to secure or request additional information which may be required with regard to this application.
- ❖ I have read and understand the New Mexico laws that pertain to the practice of veterinary medicine in this state, and the rules promulgated by NMBVM, which include the standards for professional conduct. I intend to practice in keeping with these laws and rules and all pertinent laws and rules that may be enacted in the future.
- ❖ I agree to be examined and/or submit to questioning by NMBVM to substantiate any and all claims or representations in this application
- ❖ All facts, statements, and answers contained in this application are true and correct to the best of my recollection and ability, and any intentional omission, falsification, or withholding of the aforementioned concerning my qualifications as an applicant, shall be sufficient grounds to bar me from obtaining this license and/or any other licenses issued by the NMBVM.
- ❖ Any intentional omissions, falsifications, or withholdings discovered during or after the licensing process and/or after license has been issued, shall be grounds for cancellation of application and/or revocation of said license.

*I affirm that I understand fully all conditions, requirements, and/or statements set forth in this document. I further affirm if I did not understand any parts of this application, I requested and received from NMBVM explanation(s) to my complete understanding.*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**NOTARY PUBLIC**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

SEAL

\_\_\_\_\_  
NOTARY SIGNATURE

\_\_\_\_\_  
DATE

# CERTIFICATION OF CLINICAL PRACTICE EXPERIENCE

## For veterinarians who qualify and are applying for Licensure by Endorsement or a 60-Day Temporary Permit.

State below, where and when you have practiced clinical veterinary medicine; attach additional sheets of paper as necessary. Experience derived from practicing as a relief veterinarian must be documented as well. A 60-Day Temporary Permit is granted only to veterinarians who have been licensed and have practiced in another state, territory or district of the United States. **DO NOT COMPLETE THIS PAGE IF YOU ARE SEEKING REGULAR LICENSURE.**

EXPERIENCE	
EMPLOYER OR CLINIC	DATES (FROM – TO)
ADDRESS	PHONE
CONTACT NAME	CURRENT PHONE NO. WITH AREA CODE

EMPLOYER OR CLINIC	DATES (FROM – TO)
ADDRESS	PHONE
CONTACT NAME	CURRENT PHONE NO. WITH AREA CODE

EMPLOYER OR CLINIC	DATES (FROM – TO)
ADDRESS	PHONE
CONTACT NAME	CURRENT PHONE NO. WITH AREA CODE

I hereby affirm that:

- ❖ I have read the Veterinary Practice Act (61-14-1 et. seq. NMSA 1978) and the rules promulgated by the New Mexico Board of Veterinary Medicine, New Mexico Administrative Code Title 16, Chapter 25, Parts 1-12, to include the rules of professional conduct.
- ❖ I have been licensed and have actively practiced clinical veterinary medicine in another state, territory or district of the United States, and am in good standing with all the jurisdictions in which I am, or ever have been, licensed.
- ❖ I am applying and qualify for examination or a temporary permit under 61-14-10 of the Veterinary Practice Act and part 2 of the New Mexico Board of Veterinary Medicine’s rules.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

NOTARY PUBLIC	
STATE OF	<i>SEAL</i>
COUNTY OF	

\_\_\_\_\_  
NOTARY SIGNATURE

\_\_\_\_\_  
DATE







State of New Mexico

# Board of Veterinary Medicine



MICHELLE LUJÁN GRISHAM  
Governor



Rebecca J. Washburn, DVM  
Chair

Frances R. Sowers  
Executive Director & CFO

## Application for NAVLE Sponsorship – 2021 Sponsorship Deadline: February 19, 2021 for ICVA testing dates: March 1, 2021 – May 31, 2021.

**Sponsorship fee: \$65**

Read the front and reverse of form carefully and complete all pertinent segments. Incomplete applications will be returned. **Fee cannot be refunded, for any reason, once the application process has begun.** This form is available for download from website address at bottom of page.

### APPLICANT INFORMATION: (Type or print legibly)

FULL NAME (LAST, FIRST, MIDDLE)	
DOB	EMAIL ADDRESS
MAILING ADDRESS	
CITY	
STATE	ZIP/POSTAL CODE
TELEPHONE	CELL

OFFICE USE ONLY.	
Fee	<input type="checkbox"/>
Doc. No.	
Doc. Date	
Amount	
Diploma	<input type="checkbox"/>
Letter from Dean	<input type="checkbox"/>

### QUALIFICATIONS:

<p>1. Are you a graduate of an AVMA-accredited school of veterinary medicine? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, have you completed the ECFVG program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The New Mexico Board of Veterinary Medicine offers sponsorship to foreign graduates; however, the ECFVG certificate of completion must be provided.</p>	
<p>2. Do you require special test accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, list them on a separate sheet of paper with substantiating documents attached. Affix list and documents to this application. <b>It is applicant's responsibility to verify deadline date for special test accommodations with International Council for Veterinary Assessment.</b></p>	

By affixing my signature to this document, I am affirming that all responses contained in this application are true and correct to the best of my knowledge. Any intentional omission or falsification of information concerning my qualifications as an applicant shall be sufficient grounds to bar me from obtaining sponsorship from the New Mexico Board of Veterinary Medicine.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## INFORMATION

All candidates must apply for the North American Veterinary Licensing Examination (NAVLE) through a state or province licensing board. For sponsorship by the New Mexico Board of Veterinary Medicine (NMBVM), a candidate must submit the completed application along with a notarized photocopy of candidate's diploma or a letter from the dean confirming good standing and expected graduation date, bearing an original signature and the sponsorship fee. See check list below.

The sponsorship fee is separate and not part of the NAVLE fee paid to the International Council for Veterinary Assessment (ICVA). Sponsorship fee should be made payable and mailed to the NMBVM. The NMBVM requires a notarized photocopy of your diploma where you earned your degree in veterinary medicine, or a letter from the Dean of the school stating that you are a fourth-year student in good academic standing and will graduate in the spring. The letter must bear an original signature and be sent directly from the Dean to the NMBVM.

Sponsorship by NMBVM must be approved by February 19, 2021 for the ICVA March 1, 2020 to May 31, 2021 testing window. Do not delay in sending application and payment; you will not be permitted to take the NAVLE until both the NAVLE examination fee and Board sponsorship fee are paid. For a more detailed description of the NAVLE, refer to the International Council for Veterinary Assessment at [www.icva.org](http://www.icva.org).

**Candidates with documented disabilities covered under the Americans with Disabilities Act (ADA) who require special test accommodations must provide the NMBVM with documentation that substantiates their special needs before applying for the NAVLE. It is applicant's responsibility to verify deadline date for special test accommodations with International Council for Veterinary Assessment.**

Any candidate approved by the Board as eligible to take the NAVLE who does not achieve a passing score on the examination will be considered approved by the NMBVM to retake the examination.

If you have questions about this application or need assistance, please contact the Executive Director at 505-553-7021.

## REQUIRED DOCUMENTATION CHECK LIST

- Completed, signed, and dated New Mexico Application for NAVLE Sponsorship form;
- 2" x 2" head and shoulders color photograph attached to form - **DO NOT TAPE OR GLUE TO FORM;**
- Notarized photocopy of diploma or letter from Dean sent from school directly to NMBVM;
- Graduates of non-AVMA accredited schools must attach a copy of the certificate of completion of the ECFVG; and
- \$65 sponsorship fee (do not send cash): Check or money order payable to Board of Veterinary Medicine in US funds only.**

State of New Mexico  
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM  
Governor



Rebecca J. Washburn, DVM  
Chair

Frances R. Sowers  
Executive Director and CFO

**Verification of Licensure**

**Applicant:** Enter information below, mail to the Board of each jurisdiction in which you are currently or have previously been licensed to practice veterinary medicine.

_____	_____	_____
TYPE OR PRINT FULL NAME	SIGNATURE	DATE
_____	_____	_____
ADDRESS	LICENSE NUMBER	ISSUE DATE
_____		
CITY/STATE/ZIP CODE		

**Send form to New Mexico Board of Veterinary Medicine address below.**

The records of the \_\_\_\_\_ State Board of Veterinary Medicine indicate that the named individual was issued license number \_\_\_\_\_ on \_\_\_\_\_.

License was issued on the following qualification:

- \_\_\_ Reciprocity/Endorsement
- \_\_\_ State Board Examination
- \_\_\_ Oral Examination
- \_\_\_ National Board Examination
- \_\_\_ Clinical Competency Test
- \_\_\_ NAVLE

- |  |          |                     |
|--|----------|---------------------|
| 1. Is this license current?                                | ___ YES  | ___ NO, expiry date |
| 2. Is this license in good standing at this time?          | ___ YES  | ___ NO*             |
| 3. Has licensee ever been warned or reprimanded?           | ___ YES* | ___ NO              |
| 4. Has licensee's license ever been revoked?               | ___ YES* | ___ NO              |
| 5. Has licensee's license ever been suspended?             | ___ YES* | ___ NO              |
| 6. Has licensee's license ever been placed on probation?   | ___ YES* | ___ NO              |
| 7. Has licensee's license ever been restricted in any way? | ___ YES* | ___ NO              |

\*Provide explanation and attach material to support answer(s).

_____	_____
SIGNATURE	DATE
_____	
PRINTED NAME AND TITLE	

7301 Jefferson Street, N.E., Suite H  
Albuquerque, NM 87109-4363

Telephone 505.553.7021  
Facsimile 505.553.7024





State of New Mexico

# Board of Veterinary Medicine



MICHELLE LUJÁN GRISHAM  
*Governor*

Rebecca J. Washburn, DVM  
*Chair*



Frances R. Sowers  
*Executive Director and CFO*

## **CHANGE OF ADDRESS - VETERINARY PROFESSIONALS**

**Information in the Board's records is public information and subject to IPRA requests.**

License No. \_\_\_\_\_

Effective Date: \_\_\_\_\_

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_

New Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_

Requested by: \_\_\_\_\_

(Name)

(Title)

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Albuquerque, NM 87109-4363

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State of New Mexico

# Board of Veterinary Medicine



MICHELLE LUJÁN GRISHAM  
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Rebecca J. Washburn, DVM  
*Vice Chairman*



Frances R. Sowers  
*Executive Director & CFO*

## **CHANGE OF LICENSEE NAME – VETERINARY PROFESSIONAL\***

**Information in the Board's records is public information and subject to IPRA requests.**

License No. \_\_\_\_\_

Effective Date: \_\_\_\_\_

Previous Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_

Name changed to: \_\_\_\_\_

**Attach copy of the document effecting the name change.**

Requested by: \_\_\_\_\_

(Typed or Printed Name)

(Date)

\_\_\_\_\_  
(Signature)

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